

## LAWGID Program Partnership Agreement

Excerpts from:

Annex 1: LAWGID Program Eligibility Requirements and Enrolment

Annex 2: LAWGID Program Online Application Instructions

## ELIGIBILITY REQUIREMENTS

Eligibility requirements for enrolling at LAWGID program are valid for all LAWGID students and they are:

### 1. Academic qualifications

- Completed Bachelor's degree equivalent to 180 ECTS within a 3-year academic study program; or
- Completed Bachelor's degree equivalent to 240 ECTS within a 4-year academic study program; or
- Completed integrated academic studies, i.e. Master Degree in academic studies with at least 300 ECTS.

### 2. English language requirements

- Proof of knowledge in the English language on upper intermediate level of competence – B2:
  - a certificate confirming the results of internationally recognized test (read more [here](#)), or
  - a certificate on qualifications corresponding to the course “English 6/English level 2/English B” from the Swedish upper secondary school, that are in compliance with upper intermediate level B2 (Read more: <https://www.universityadmissions.se/en/entry-requirements/english-language-requirements/>), or
  - a certificate on completed high school education in English.

Certain minimum marks for admission to the LAWGID program is not required.

According to Erasmus Mundus Joint Master rules, applications are possible also for candidates who are in the last year of bachelor studies, but they must graduate before the LAWGID program starts.

All LAWGID students are going to achieve multiple diplomas, which are post-bachelor degree diplomas pursuant to Italian law, due to the joint character of the LAWGID program and accommodated to that all dimensions of the LAWGID program eligibility and enrolment criteria.



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Enrolment for each 2-year LAWGID program edition will be eligible for 12 or 13 students with EMJM scholarship, with the maximum of 50 students in four editions, and for 30 students (10 per each partner university), who will pay (if applicable) the tuition fee, with a maximum of 120 students in four editions.

All LAWGID program candidates firstly apply by using online application within the LAWGID program website.

The required documentation must be uploaded as digital copies and in English language versions (original or translated by an authorized person).

Candidates should provide a functioning e-mail address since all information will be sent to that email address.

## APPLICATION AND ENROLMENT PROCEDURE

The LAWGID Program conducts the joint online application and enrolment procedure. The application phase will be administrated and conducted online by the LAWGID Admission/Selection Committee (LASC) under the supervision of the LAWGID Consortium Management Board (LCMB).

The joint online application and enrolment procedure consists of the following steps: 1. Application; 2. Ranking and Selection, plus offered Appeal Procedure; 3. EACEA Confirmation; 4. Enrolment.

Joint student admission requirements, application, and selection criteria will be applied for all LAWGID program candidates. The LASC will consider all LAWGID program candidates on the basis of the same eligibility and quality criteria. Further on, however, the enrolment of candidates for EMJM scholarships and candidates who plan to enrol at some of partner universities as non-scholarship students will be done in two separate segments:

- 1) EMJM scholarship holders will enroll in person at UB.
- 2) After conducting the joint admission procedure at the LAWGID program website, candidates who plan to enrol at some of partner universities as non-scholarship students will follow the enrollment procedure of the referential partner university. These candidates are also obliged to complete the procedure of enrollment at UB (with the confirmation letter from UB that the recognition of the previous higher education documents has been already initiated).

Scholarship-seeking candidates will be offered in the online application the possibility to indicate eventual readiness to apply with tuition fee, in the case of not being selected for the LAWGID program EMJM scholarship.



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## Scholarship-seeking LAWGID Candidates

For the each LAWGID program edition 12 or 13 EMJM scholarships will be available. The scholarship amounts to 1.400 EUR per month for a maximum duration of two years.

Under the condition that students fulfil general eligibility conditions set in the LPPA, for selecting LAWGID scholarship holders in the final stage might be given priority to candidates with disabilities, candidates from most marginalized and vulnerable minority groups, and/or from the poorest world regions.

LAWGID scholarships can be offered to excellent students from all over the world. However, LCMB in coordination with LASC should ensure geographical balance, i.e. no more than 10% of the total number of scholarships during the LAWGID program implementation should be awarded to candidates from same nationality.

The scholarship will be a contribution to the costs incurred by the beneficiary students and shall cover travel, visa, accommodation and subsistence costs.

The LAWGID scholarship holders cannot be charged by student application fees for the LAWGID program, as well as tuition fees or other mandatory costs related to LAWGID program.

It is necessary that LAWGID program candidates fulfil the conditions for attaining visa for residence and study in the countries in which the study program will be conducted (Sweden, Italy, Republic of Serbia). Visas, resident permits for students and other common services shall be covered by scholarships, while full insurance for the LAWGID students will be covered by the LAWGID program institutional costs.

EMJM scholarship-seeking candidates shall fill out the LAWGID Program Application Form and LAWGID Program EMJM Scholarship Form, which will be uploaded at the LAWGID website. They can indicate that they also want – if do not receive the LAWGID EMJM scholarship – to enrol at LAWGID program as non-scholarship students (with tuition fee or exempted from payment of the tuition fee, where applicable).

Candidates with disabilities can apply for the LAWGID program either with scholarship or as non-scholarship students. The contribution to individual needs of all LAWGID students with disabilities, such as those related to the acquisition of special items or services (e.g. assistance by third persons, adaptation of work environment, additional travel/transportation costs) is eligible if they fulfil the general eligibility conditions set in the EMJM grant agreement for the LAWGID program, meaning that:

- Their long-term physical, mental, intellectual or sensory impairments must be certified by a competent national authority and of such nature that their participation in the action would not be possible without the special needs items or services;



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- The special needs items or services are not already covered from another source (such as social security or health insurance).

Upon admission, LAWGID students with disabilities will submit appropriate document certified by a competent national authority confirming disability (in English or with official translation to English) and declare what type of items/services are needed and their cost. This unit costs is a contribution, and is not intended to fully cover the actual costs.

Candidates with double citizenship must specify the citizenship under which they submit their application.

Candidates that have already benefitted from an EMJM scholarship are not eligible to apply for the LAWGID Program EMJM Scholarship.

### **Non-scholarship LAWGID Candidates**

There will be possible that 30 LAWGID non-scholarship holders enrol with tuition fees (or exempted from the payment of tuition fees) in each LAWGID edition, 10 candidates per each LAWGID partner university, in total up to 120 in four LAWGID editions.

LAWGID non-scholarship holders fill out only the LAWGID Program Application Form, uploaded at the LAWGID Program website.

The admitted LAWGID non-scholarship candidates will have to pay the application fee for the LAWGID program in the amount defined by the respective partner university, as well as the tuition fee agreed upon by partner universities due to the proposed joint tuition fee policy.

Tuition fees will be decided upon for each new LAWGID edition by the partner universities and in coordination with the LCMB based on the common tuition fee policy.

Students pay the tuition fee at the partner university where the student is admitted to the LAWGID program. Thus, no tuition fee is transferred between the partner universities and students always pay to their home university. However, these students would have to cover accommodation and travel costs for a mobility from one to another partner university.

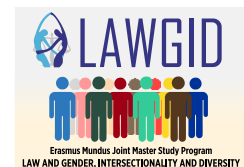
Selected non-scholarship candidates from EU countries shall become LAWGID students free of charge, due to the EU regulation in that respect. If ORU or LUMSA admit EU/EEA-students, they are not allowed to charge any fee. However, such students would have to cover accommodation and travel costs for mobility from one to another partner university.

The tuition fee and price list for all items related to LAWGID program shall be published on the LAWGID program website. The website will also publish the estimated travel and accommodation costs for studying at the UB during the first semester, at LUMSA during the second semester, at



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ORU during the third semester, plus costs for the fourth semester at one of the mentioned partner universities.

## 1. Application

In order to apply, **all LAWGID program candidates** shall fill out and submit the *LAWGID Program Application Form* available at official LAWGID website.

**LAWGID scholarship-seeking candidates** shall fill out in addition the *LAWGID Program EMJM Scholarship Form*.

**All candidates** will submit online the following documents in pdf format:

- 1) Scanned Diploma and Diploma Supplement (if Diploma Supplement is not issued, official Transcript of Records will be accepted; if studies are still ongoing at the moment of application, temporary certificate/transcript of records will be accepted);
- 2) Proof of citizenship (copy of passport with photo);
- 3) CV/Biography;
- 4) Motivation letter (maximum one A4 page);
- 5) Two recommendation letters – at least one being written by a member of the University from which the student has been graduated. Recommendation letters need to contain the contact details of the referees;
- 6) Proof of knowledge in English language on upper intermediate level of competence = B2:
  - Certificate confirming the results of internationally recognized test (read more [here](#)),
  - Certificate on qualifications corresponding to the course “English 6/English level2//English B” from the Swedish upper secondary school, that are in compliance with upper intermediate level B2 (Read more: <https://www.universityadmissions.se/en/entry-requirements/english-language-requirements/>),or
  - Certificate on completed high school education in English.

**LAWGID scholarship-seeking candidates** also submit:

- 7) Signed declaration in regards of fulfilling the conditions for achieving the EMJM scholarship.



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## 2. Ranking and Selection

A document check will be performed by LAWGID Admission and Selection Committee (LASC) during and immediately after the closure of the Call for Applications. At this stage, the fulfilment of the minimum requirements (academic and language) will be verified. Candidates from both groups – those seeking scholarship and those ready to pay the tuition fee – whose applications fail to meet any of the above requirements will be considered ineligible and excluded. LASC will inform ineligible candidates about the reasons of their exclusion and about the available appeal procedure.

When the scholarship seeking applicants are concerned, each eligible application will be evaluated on a 100-point scale by LASC. The following joint selection criteria will be applied:

Criteria	Maximum score	Explanation
Academic records	60% – up to 60 points	Previous academic records.
Language skills	20% – up to 20 points	English language knowledge.
Motivation and reference	10% – up to 10 points	Motivation letter; Recommendation letter.
Additional elements	10% – up to 10 points	Additional academic, research or professional experience.

The 30 top-ranked candidates for the LAWGID program EMJM scholarships will be invited for an online selection interview. Interviews will be conducted via video conferencing by the LASC. Candidates will be assessed on the basis of:

- ability to understand questions and provide adequate and concise answers;
- ability to demonstrate the adequacy and consistency between the objectives of the Program and the candidate's background and/or professional project;
- academic, professional and social competences;
- motivation.

The best 12 or 13 among those interviewed will be selected for the LAWGID EMJM scholarship per one edition, while the maximum number is 50 EMJM scholarships for four editions. The selection process is documented by the LASC, and official Minutes, signed by the LASC members, have to be done, in order to document the transparent, objective, and exact selection process.



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Signed Minutes of the Selection Meetings shall serve as the legal proof in the case of appeal procedures.

All candidates will be informed by e-mail of the outcome and the overall score of their application. The chosen LAWGID scholarship holders/candidates will also be instructed which documents in the officially certified hard copies should be sent to UB in order to get assistance with starting the procedure of recognition of previous higher education documents.

### **Appeal procedure**

Appeals will only be considered if the candidate believes there has been a failure in the admissions procedure or that they have been unlawfully discriminated against. All appeals should be made in writing within 36 hours after the decision has been communicated and shall be delivered to the LAWGID Consortium Management Board (LCMB). Any appeal will be decided upon by LCMB, in consultations with the Admission/Selection Committee and will normally be addressed within 24 hours of receipt. Where an appeal does not produce the outcome sought by the applicant, reasons should be presented. On the other hand, the Admission/Selection Committee is also encouraged to acknowledge when an error has been made and the LCMB must take steps to ensure that similar issues do not arise in future.

### ***3. EACEA Confirmation Procedure***

Candidates eligible and selected for scholarships by the LASC are then proposed to the European Commission body – The Education, Audiovisual and Culture Executive Agency (EACEA), for final confirmation. Those confirmed by EACEA receive the confirmation letter of awarded EMJM scholarship.

### ***4. Enrolment***

#### **The LAWGID scholarship holders**

- Enrol **only** at the University of Belgrade (UB) as the Coordination Institution (CI), according to enrollment rules of the UB.
- Cannot be charged by student application fees, as well as tuition fees or other mandatory costs related to their status of LAWGID scholarship holders.

#### **The LAWGID non-scholarship holders** (*students with tuition fees or exempted from the payment of tuition fees*)

- Enrol at any of three partner universities according to their enrollment rules, but those enrolled at LUMSA and at ORU must be enrolled also at UB as the CI. This rule is accorded



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to the agreed upon policy of achieving multiple diplomas after completing the LAWGID program.

- Each partner university will enroll up to 10 LAWGID non-scholarship holders per one LAWGID program edition.
- The admitted LAWGID non-scholarship holders will have to pay the application fee in the amount defined by the respective partner university, as well as the tuition fee (where applicable) proposed at the respective university.

All accepted students are required to sign the LAWGID Program Student Agreement (LPSA). The LPSA will be available for download at the LAWGID website.

### **Enrolment Requirements for the University of Belgrade**

(applying to all candidates)

- Enrollment to the LAWGID program will be done in accordance with UB regulations and procedures, but also in accordance with the general LAWGID program eligibility criteria.
- All LAWGID candidates (except of those who obtained the previous degree in Republic of Serbia or Republic of Srpska) need to complete the procedure – The Recognition of Foreign Higher Education Documents for the Purpose of Further Education at the University of Belgrade (read more: <https://www.bg.ac.rs/recognition/>). Costs of recognition procedure will be covered by the program. All candidates who fail the recognition procedure will not be enrolled.

In addition to documents submitted on the LAWGID online platform in the application stage, in enrollment stage at UB all LAWGID candidates shall submit:

- 1) Certified copy of the Diploma with Diploma Supplement (candidates who have not received Diploma yet can submit certified copies of certificate on completed studies with transcript of records, with an obligation to submit certified copy of Diploma and Diploma Supplement within one year; candidates who graduated from the University of Belgrade, Faculty of Law do not certify the copies);
- 2) Birth Certificate (only for foreign citizens);
- 3) Certificate on the Citizenship (only for foreign citizens);
- 4) Proof of the health insurance for the academic year they enroll (only for foreign citizens);
- 5) Signed Statement regarding using personal information;
- 6) Confirmation letter on submission of request for recognition of foreign higher education documents for the purpose of further education (except for candidates who obtained a previous higher education degree in Republic of Serbia or Republic of Srpska);



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- 7) Two photos (3,5 x 4,5 cm);
- 8) Index.

LAWGID non-scholarship holders shall also submit:

- Proof of payment of application fee;
- Proof of payment of tuition fee.

### **Enrolment requirements for Örebro University** (applying to LAWGID non-scholarship holders)

- ORU will enroll up to 10 LAWGID non-scholarship holders per one LAWGID program edition.
- For the 2026/27 edition students will apply via the Swedish national application platform: <https://www.antagning.se/se/start>. The application period is March 15 until April 16. The admitted students will later on be enrolled in the joint LAWGID online platform. There is a small application fee for non-EU/EEA citizens.
- From the 2027/28 edition the program will also be open for applications in both the international application (October 15 – January 15 via <https://www.universityadmissions.se/intl/start>) and the national application round (March 15 - April 15 via <https://www.antagning.se/se/start>)

For applications through the Swedish system, applicants need to provide:

- 1) Documentation of all previous higher education studies, i.e. documentation of completed degree(s), and transcripts with courses and grades;
- 2) Proof of fulfilling the English language requirement – qualifications corresponding to the course “English 6/English level2//English B” from the Swedish upper secondary school, that are in compliance with upper intermediate level B2. All applicants can meet the requirement with the required score on an internationally recognised English test. Upper secondary and university studies in some countries can also meet the requirement. Read more: <https://www.universityadmissions.se/en/entry-requirements/english-language-requirements/>;
- 3) The recognition of documents depends on previous country of study (read more: <https://www.universityadmissions.se/en/apply-to-masters/provide-application-documents-masters/>).



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- Enrollment to the LAWGID program will be done in accordance with university regulations and procedures, but also in accordance with the general LAWGID program eligibility criteria.
- LAWGID non-scholarship students (except EU/EEA citizens) need to pay a tuition fee after acceptance to the LAWGID program, according to ORU rules and in accordance with the agreed upon joint tuition fee policy.
- LAWGID non-scholarship holders who enroll at ORU also need to be enrolled at UB as the coordinating institution and complete the procedure of the Recognition of Foreign Higher Education Documents for the Purpose of Further Education (read more: <https://www.bg.ac.rs/recognition/>), in order to be eligible for achieving multiple diplomas. Costs of recognition procedure will be covered by the program.

### **Enrolment requirements for LUMSA University**

**(applying to LAWGID non-scholarship holders)**

- LUMSA will enrol up to 10 LAWGID non-scholarship students per one LAWGID program edition.
- Selected LAWGID non-scholarship candidates who will apply for enrollment at LUMSA should be aware of the following rules:
  - 1) The program is especially recommended for single cycle master's program graduates in Law who have acquired 300 ECTS within 5 years. In any case, the program addresses holders of bachelor degree pursuant to the Italian legal system and the Italian University system.
  - 2) Students in possession of degrees issued by university institutes of ecclesiastical studies located in Italy and approved by the Holy See must attach an endorsed copy by the competent ecclesiastical authorities and duly legalized by the Prefecture of Rome – Ufficio Bollo (further information is available at the website: **C.E.C. - Congregazione per l'Educazione Cattolica**). Applicants must produce the original documents at the time of actual registration.
  - 3) Applicants must produce the original at the time of actual registration, as well as Certificates of the proficiency in English.

All candidates who did not obtain a previous higher education degree in Italy and want to enrol for the LAWGID program at LUMSA, shall submit:

- 1) The final degree in original (i.e. Bachelor) or a certified copy;



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- 2) Its legal translation in Italian (for documents issued in languages other than English, French, Spanish);
- 3) The “Dichiarazione di valore” (Declaration of value) issued by the Italian Embassy/Consulate of the country of study. The Dichiarazione di valore can be replaced by the Statement of comparability issued by [CIMEA ENIC-NARIC](#) centre or by the diploma supplement issued by the university with an English version (just in case of European Universities);
- 4) For a European Degree, only Diploma supplements shall be attached.
  - Legalization or Apostille of the final degree shall be submitted. The legalization can be replaced by a Statement of verification of [CIMEA ENIC-NARIC](#). The enrolment is subject to evaluation of degree eligibility by the academic bodies.
  - Applications by international students are made in line with university procedures at LUMSA. In Italy, ”international students” include all students and applicants, regardless of citizenship and residence, who have obtained a foreign qualification – final and/or partial – and wish to register with an institution of higher education. Guidelines can be found here: [https://universitaly-private.cineca.it/uploads/universitaly-pubblico/Circolare\\_2025-2026\\_studenti\\_internazionali.pdf](https://universitaly-private.cineca.it/uploads/universitaly-pubblico/Circolare_2025-2026_studenti_internazionali.pdf) (in Italian).
  - LUMSA follows the national and annual guidelines upon the procedure for entry, residency and enrolment of international students and the respective recognition of qualification for higher education courses in Italy, see [https://universitaly-private.cineca.it/uploads/universitaly-pubblico/Circolare\\_2025-2026\\_studenti\\_internazionali.pdf](https://universitaly-private.cineca.it/uploads/universitaly-pubblico/Circolare_2025-2026_studenti_internazionali.pdf) (In Italian).
  - Applicants must present the following documents in its original form:
    - 1) Study Visa (University Enrolment);
    - 2) Original final degree Diploma – or a certified copy – with Legalization (Apostille). The Apostille can be replaced by the Statement of verification CIMEA ([www.cimea.it](http://www.cimea.it)). The degree must give access to the 2nd cycle of study (master’s degree) in the country of origin;
    - 3) Transcript of the academic records with legalisation (Apostille);
    - 4) Declaration of value of the completed final university degree OR the Statement of Comparability CIMEA ([www.cimea.it](http://www.cimea.it)) or the Diploma supplement in English that indicates the degree course, the duration, the number of credits (at least equal to or equivalent to 180 ECTS), access to the 2nd cycle of study master’s degree, issued according to the criteria established by the European Commission, the Council of Europe and by UNESCO. If the Diploma supplement is issued by a Non-European University, it must be Apostilled or legalized;



- 5) Certified or legalized translation of the high school diploma, degree diploma, transcript of records (except for documents written in English, French, Spanish or German);
- 6) International certification of English proficiency (if any);
- 7) Health insurance valid in Italy and / or in Europe;
- 8) Italian fiscal code officially issued by AGENZIA DELLE ENTRATE (it can be requested before the arrival at the Italian embassy of the student's country of residence);
- 9) Registration of candidate's personal data on LUMSA web site;
- 10) Copy of passport;
- 11) Jpg photo of the candidate's face (for the personal page).

LUMSA may at any time request further documentation for enrolment purposes.

Selected LAWGID non-scholarship holders, who want to enrol at LUMSA, shall pay the application fee in accordance with rules of LUMSA.

Selected LAWGID non-scholarship holders who enroll at LUMSA also need to be enrolled at UB as the coordinating institution and complete the procedure of the Recognition of Foreign Higher Education Documents for the Purpose of Further Education (read more: <https://www.bg.ac.rs/recognition/>), in order to be eligible for achieving multiple diplomas. Costs of recognition procedure will be covered by the program.

Enrollment to the LAWGID program will be done in accordance with LUMSA regulations and procedures, but also in accordance with the general LAWGID program eligibility criteria.

LAWGID Non-scholarship students (except EU/EEA citizens) need to pay a tuition fee after acceptance to the LAWGID program, according to the LUMSA rules and in accordance with the agreed upon joint tuition fee policy.



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